

Introduction

Kaltura is used to store, edit, and share multimedia, like videos from your local storage device and Zoom Recordings!

June 1st, 2020: Zoom Recordings can be automatically transferred to your Kaltura account. You must turn on Cloud Sharing in your Zoom Configuration Settings to use this feature. Visit www.cfr.uga.edu/cfr-it-guides for instructions.

Your Kaltura Account

1. Visit <https://kaltura.uga.edu>
2. In the upper-right hand corner, click **GUEST** → **Login**
3. Log into your Kaltura account by entering your MyID and Password

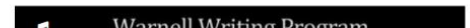
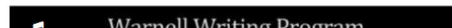
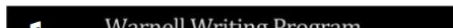
Please submit an IT Ticket if you cannot access your Kaltura account!



RUSSELL LIBRARY FOR POLITICAL RESEARCH AND STUDIES >



WARNELL WRITING PROGRAM >



Your Media

1. Click **your username** in the upper-right hand corner.
2. A dropdown list will appear.

Kaltura multimedia is displayed, edited, and organized using these three main tabs:

My Media displays all multimedia you have uploaded to your Kaltura account.

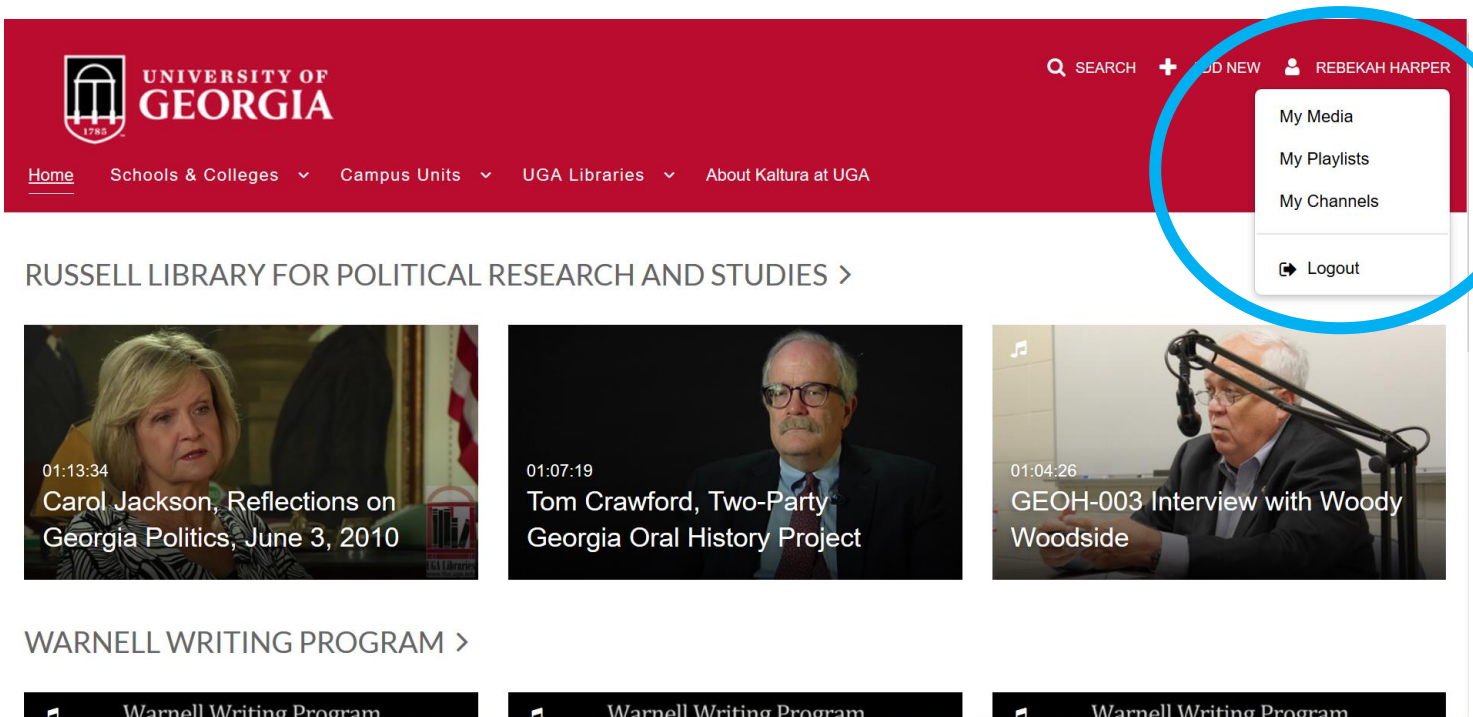
My Playlists displays multimedia playlists created by the user.

**Playlists automatically play through a series of multimedia videos.*

My Channels displays multimedia channels created by the user.

**Channels display multimedia videos selected by the user. The user can add/remove users from the Channel, and control member multimedia access permissions.*

***Channels must be requested from EITS. Please submit an IT Ticket for assistance.*



The screenshot shows the top navigation bar of the University of Georgia Kaltura interface. On the left is the University of Georgia logo and name. In the center are navigation links: Home, Schools & Colleges, Campus Units, UGA Libraries, and About Kaltura at UGA. On the right, there is a search icon, a plus icon for 'ADD NEW', and the user name 'REBEKAH HARPER'. A dropdown menu is open under the user name, listing 'My Media', 'My Playlists', 'My Channels', and 'Logout'. Below the navigation bar, there are three video thumbnails. The first is 'Carol Jackson, Reflections on Georgia Politics, June 3, 2010' (01:13:34). The second is 'Tom Crawford, Two-Party Georgia Oral History Project' (01:07:19). The third is 'GEOH-003 Interview with Woody Woodside' (01:04:26). Below the videos, there are three 'Warnell Writing Program' links.

Add New Media

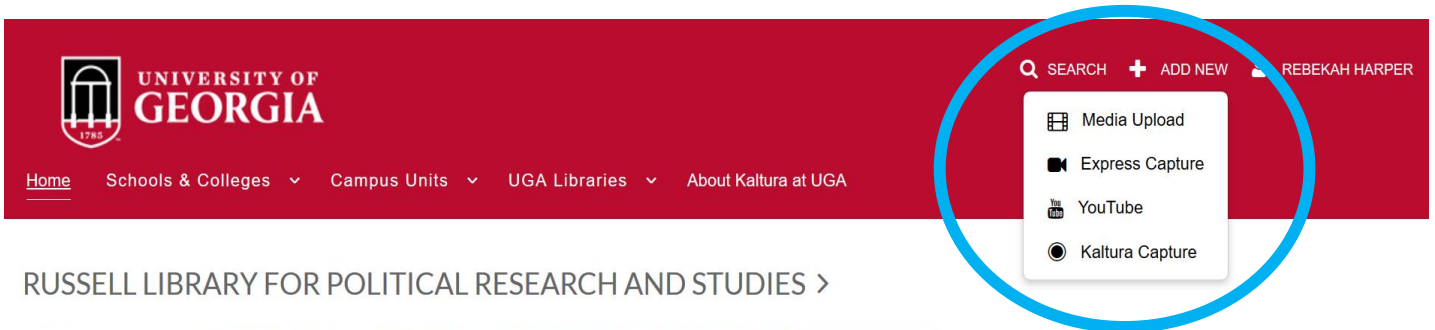
1. Click **+ ADD NEW** in the upper-right hand corner.
2. A drop-down menu will appear. You can select:

Media Upload to upload media files from your computer.

Express Capture to record using your device's webcam and microphone.

YouTube to add a video from YouTube.

Kaltura Capture to share your desktop screen and record audio.



RUSSELL LIBRARY FOR POLITICAL RESEARCH AND STUDIES >



WARNELL WRITING PROGRAM >

